

SENIOR THESIS: FORMAT AND PRESENTATION
SOCIAL STUDIES, SPRING 2015

LENGTH. Social Studies Senior Theses should be between 20,000 and 30,000 words of text. **Theses that exceed 30,000 words may be penalized by up to half a grade for excessive length.**

You are required to attach a word count to your thesis. To do so, print out the word count on an otherwise blank piece of paper and include it as the last page in your thesis. Theses will not be accepted without a word count.

FORMAT AND PRESENTATION. Two copies of your thesis are to be submitted to the Social Studies office, each enclosed in a black spring binder, unless you are a joint concentrator, in which case you should turn in one bound thesis to Social Studies and one to your joint concentration.

Social Studies has pre-labeled binders for each student. You can come to our offices in William James Hall during normal office hours until March 10th to pick yours up.

ACKNOWLEDGEMENTS. When the thesis is submitted, please leave out an acknowledgements page. If your thesis is accepted for archives, you will have ample opportunity to insert acknowledgements.

WORD-PROCESSING. Should be on one side of the sheet only and, apart from quotations of more than 50 words and from footnotes, should be double-spaced. **Pages should be numbered.**

MARGINS. Should be one inch at the top and bottom of each page, with two inches at the left edge and one inch at the right.

FOOTNOTES. Follow the foot- or end-noting conventions of the discipline with which the essay is most closely associated.

TITLE PAGE. Here is an example of the text that should be appropriately centered and spaced on the title page:

(title of essay)

An Essay Presented

by

(first name, middle name, and last name of author)

to

The Committee on Degrees in Social Studies

in partial fulfillment of the requirements
for a degree with honors
of Bachelor of Arts

Harvard College
(month and year)