

**SENIOR THESIS: FORMAT AND PRESENTATION**  
**SOCIAL STUDIES, SPRING 2017**

**LENGTH.** Social Studies Senior Theses should be between 20,000 and 30,000 words of text. **Theses that exceed 30,000 words may be penalized by up to half a grade for excessive length.**

**You are required to attach a word count to your thesis. To do so, print out the word count on an otherwise blank piece of paper and include it as the last page in your thesis. Theses will not be accepted without a word-count.**

**FORMAT AND PRESENTATION.** Two copies of your thesis are to be submitted to the Social Studies office, each enclosed in a black spring binder, unless you are a joint concentrator, in which case you should turn in one bound thesis to Social Studies and one to your joint concentration.

Social Studies has pre-labeled binders for each student. You can come to William James Hall during normal office hours until March 7<sup>th</sup> to pick yours up.

**ACKNOWLEDGEMENTS.** When the thesis is submitted, please leave out an acknowledgements page. If your thesis is accepted for archives, you will have ample opportunity to insert acknowledgements.

**WORD-PROCESSING.** Should be on one side of the sheet only and, apart from footnotes or quotations of more than 50 words, should be double-spaced. **Pages should be numbered.**

**MARGINS.** Should be eight spaces (one inch) at the top and bottom of each page, with two inches at the left edge and one inch at the right.

**FOOTNOTES.** Follow the foot- or end-noting conventions of the discipline with which the essay is most closely associated.

**TITLE PAGE.** Please appropriately center and format your title page as follows:

(title of essay)

An Essay Presented

by

(first name, middle name, and last name of author)

to

The Committee on Degrees in Social Studies

in partial fulfillment of the requirements  
for a degree with honors  
of Bachelor of Arts

Harvard College  
(month and year)