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| **Supervisor name:** | |  | | | |
| **Student(s) you are supervising:** | | | | |  |
| **Email address**: |  | | | | |
| **Telephone number:** | | | |  | |
| **HUID** (if applicable)**:** | | |  | | |

**Supervisor Status** (check one):

Harvard Professor

Harvard Lecturer/Fellow

Harvard administrative appointment

Affiliated with another university

**Thesis Reading Requirement:**

Everyone who is compensated to supervise theses in Social Studies is required to grade senior theses and participate in the oral examinations. Oral examinations are held in April, and you are expected to be physically present for any exams in which you are participating. If you are being paid to supervise a thesis, we will ask you to grade one senior thesis per supervision.

**Acknowledgement of Harvard’s Human Subjects Rules**:

If your student is planning to conduct research using human subjects, he or she needs to apply for approval or an exemption from Harvard’s Committee on the Use of Human Subjects (CUHS). Please make sure that your student submits an application to the committee at least 4 weeks before the research is to start. If you are a voting member of the FAS faculty, you can serve as the faculty sponsor. If you are not a voting member of the FAS faculty, please work with your student to complete the application and have him or her list Anya Bassett as the faculty sponsor. Your student may not start research until he or she has heard back from CUHS.

Once your student is in the field, if he or she needs to make substantive changes to the project (starting a new line of questioning, studying a different population), your student needs to contact CUHS again to find out if a revision to the application is needed. Your student may not proceed with new research before receiving a new approval from CUHS.

*Please sign below, even if your student does not anticipate conducting research using human subjects, to acknowledge that you understand and will comply with these rules.*

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| **Supervisor name:** |  | **Date:** |  |