

## **FOCUS FIELD AND PLAN OF STUDY CHECKLIST COMMITTEE ON DEGREES ON SOCIAL STUDIES**

1. Most focus field titles include both a theme and a region (such as “Inequality in American Education” or “Gender and Health in Latin America”). This may not be necessary, especially for theorists, but it is usually helpful.
2. Make sure that your explanation for why your focus field is academically interesting fits with the title of your focus field, your thesis if you are a senior, and with the courses you list.
3. Focus field courses must be drawn from at least two disciplines (e.g., history and economics). Your plan of study may include, at most, two courses taken outside of the arts and sciences.
4. Focus fields should not include introductory language or methods courses.
5. Junior tutorials are a separate requirement and should not be included in a focus field unless you have already taken (or are currently taking) a third junior tutorial. If that is the case, you can use one of the three junior tutorials in your focus field.
6. A single course cannot count for more than one requirement (e.g., a focus field course cannot also fulfill your economics requirement).
7. All of the courses in your focus field must be letter-graded, which means that you cannot include Freshman Seminars or courses from Harvard Law School or the Graduate School of Design, as they are not letter graded.
8. A historical course is one that is taught in the history or history of science departments or is taught in another department by an instructor with a Ph.D. in history. The Social Studies Board of Instruction will also consider a course a historical course if more than 50% of the content is pre-21<sup>st</sup> century and the course moves chronologically. If you are asking us to count a course that is not taught in history or history of science and is not taught by a historian, please attach a syllabus so that we can assess the content.
9. A social science or history course is taught in one of our five overlapping disciplines (anthropology, economics, government, history, or sociology) or is taught by someone with a Ph.D. in one of those disciplines. The Social Studies BOI will also consider a course a social science or history course if 50% or more of the content is in history or the social sciences. If you are asking us to count a course that is not taught in one of these departments, please indicate on your focus field form what discipline the instructor’s Ph.D. is in or attach a syllabus so that we can assess the content.

10. We will consider any course from the Harvard Kennedy School, the Harvard Graduate School of Education, or the History of Science department as a social science course, so if you are petitioning to count a course from one of these programs, you do not need to attach a syllabus.

11. Make sure that your academic advisor signs the form! 😊