

**Senior Thesis Supervisor Form
Committee on Degrees in Social Studies**

Supervisor name: _____

Student(s) you are supervising: _____

Email address: _____

Telephone number: _____

HUID (if applicable): _____

Supervisor Status (check one):

- ☐ Harvard Professor
- ☐ Harvard Lecturer/Fellow
- ☐ Harvard administrative appointment
- ☐ Affiliated with another university

Thesis Reading Requirement:

Everyone who is compensated to supervise theses in Social Studies is required to grade senior theses and participate in the oral examinations. Oral examinations are held in April, and you are expected to be physically present for any exams in which you are participating. If you are being paid to supervise a thesis, we will ask you to grade one senior thesis per supervision.

Acknowledgement of Harvard's Human Subjects Rules:

Students who plan to conduct research using human subjects need to complete Harvard's Undergraduate Research and Training Program (in person or online) and submit a smart form describing their research through the Committee on the Use of Human Subjects (CUHS) website. A representative from the Undergraduate Research and Fellowships Office will review the form and determine whether students need to undergo IRB review or not.

As a thesis supervisor, you share responsibility for the ethical conduct of research with your student. To learn more about undergraduate human subjects research at Harvard and your role as a thesis supervisor, please go to: <https://cuhs.harvard.edu/urtp-portal> and click on "Information for Research Supervisors."

Students must complete their training and the smart form at least four weeks before starting research. Students may not start research until they have heard back from CUHS.

Please sign below, even if your student does not anticipate conducting research using human subjects, to acknowledge that you understand and will comply with these rules.

Supervisor name: _____ **Date:** _____